



Project Leadership Team Meeting No. 2
Advanced Guideway System Feasibility Study
Meeting Minutes
March 14, 2012
10:00 AM – 12:00 PM
Silverthorne Town Hall – Schmidt Room
601 Center Circle, Silverthorne, CO

PLT Members Present	Yes	No	PLT Members Present	Yes	No
Jacob Riger (Phone)	X		Tom Breslin	X	
Peter Runyon	X		Maria DeAndrea		X
Eva Wilson (Alternate)	X		Mary Jane Loevlie	X	
Stephanie Thomas (Phone)	X		Crissy Fanganello (Phone)	X	
Flo Raitano	X		Kevin O'Malley	X	
Sara Cassidy		X	Cynthia Neely (Alternate)	X	
			Bonnie Petersen		X

CDOT Present

DTR: Mark Imhoff, David Krutsinger, Tracey MacDonald
 Region 1: (unable to attend)
 Region 3: Martha Miller
 Policy and Government Relations: Angie Drumm

FHWA CO Division Present

Randy Jensen

Others in Attendance: Miller Hudson, Tim Mauck

I. Call to order

David Krutsinger called to order the Project Leadership Team Meeting No. 2 at 10:15 am on Wednesday, March 14, 2012, in the Silverthorne Town Hall's Schmidt Room.

II. Agenda items

1. **Introductions:** Mark Imhoff opened the meeting and introduced David Krutsinger who has replaced Wendy Wallach as the AGS Study Project Manager. Mark also introduced Tracey MacDonald a new planner in the Division. Introductions were made around the room. David then provided a brief overview of the agenda items. David explained that, though this was his first meeting, this was PLT meeting 2, following from the September 2011 meeting which was led by Wendy.
2. **Changes to Project Leadership Team:** David announced that Jacob Riger has filled DRCOG's place on the PLT, that position vacated by Scott Weeks.
3. **Brief Review of PLT Commitments:** David reviewed the PLT roles, established previously. It was suggested that we start with developing the Context Statement and core values to set the framework for the PLT. This was not done at the September meeting.

4. **AGS Study Update:** David gave a brief presentation on the current status of the AGS study. He began by saying that the Colorado Freight and Passenger Rail Plan (State Rail Plan) is nearing completion and that it provides one of many avenues for CDOT to pursue future federal funding for the AGS project. The document will be sent to the FRA in April. He noted two of the key passenger rail recommendations of the Plan are to complete the AGS study and ICS study. The Interregional Connectivity Study (ICS) is the study looking at alignment, technology, and funding/financing options for high-speed inter-city passenger transit between Fort Collins and Pueblo. The ICS study will be going on concurrently with the AGS study. David noted the ICS study, to focus resources, will be doing the travel forecasting for both the AGS and ICS studies. David is managing both studies.

David then turned to the AGS study, explaining that CDOT is using the Rocky Mountain Rail Authority (RMRA) and Programmatic Final Environmental Impact Statement and Record of Decision (PFEIS and ROD) as the starting point for the AGS study. Like the ICS, this study will focus on alignment, technology, and funding/financing. David stressed that the funding/financing is likely to be the biggest challenge for the study. He then described the selection process for a consultant and introduced TYPASA|Aztec as the prime consultant and Jacobs as one of the major sub consultants. He noted that this team brings international experience in building high speed transit in Europe, has MAGLEV experts on the team, and also includes many of the local engineering and planning staff who completed the PFEIS and ROD.

The project will include industry outreach, then an RFQ to industry, then a paid stipend for three short-listed industry teams who will respond to an RFP. David explained the role of CDOT staff and PLT will be to refine the performance criteria (provided in the meeting handout), giving enough specificity such that industry will be able to use the performance criteria in their engineering and financing solutions.

The project is expected to run 18 months, beginning in April 2012 and concluding by September 2013. Internally, the project runs on a more aggressive schedule, both to accommodate any unexpected events or issues during the course of the study, and to be responsive to the soon-to-be-released Co-Development request for statements of interest (RFSOI).

5. **Discussion of Procurement Process, Unsolicited Proposal, and Other**

- TYPASA is located in Spain, but their US subsidiary, Aztec, has opened an office in Denver and the project manager is moving from Arizona. The consultant team was selected by a panel with the following members: Flo Raitano, Mark Imhoff, Tony DeVito, Peter Kozinski, and Nick Farber. Tom Stone (not the former Eagle County Commissioner) is an independent consultant who provided input and guidance on the preparation, and review of the RFP, but was not a voting member of the selection panel. Tom provided input on public private partnerships, industry outreach and bringing financial pieces together.

It was requested that the qualifications of the selected team be provided to the PLT. CDOT will work with the consultant to provide team member qualifications. The panel felt that the consultant team selected best met the project requirements and is very familiar with the latest technology.

Seven proposals were submitted for the AGS Study and three made the short-list for an interview. There was one protest by a firm not short-listed, but it was reviewed and denied by

procurement.

Key members of the consultant team will attend the April PLT meeting, with the engineering members of the team scheduled to attend the May PLT meeting. PLT members felt that it was good to meet with the consultant team as early in the study as possible.

- The first task order includes setting up kick-off meetings with the PLT, the ICS team, creation of a project management plan and the master schedule. The task order should be complete in about two weeks.
- There has been a lot of discussion at CDOT on how the AGS, ICS and HPTE process all work together. A standing item can be added to the PLT agenda on integration of the various studies. CH2M Hill is the prime consultant for the ICS. Beth Volgelsang of Ordoñez and Vogelsang is on both teams. It was suggested that someone from the AGS PLT participate in the ICS project. HPTE staff will be part of both studies. The AGS study will look in more detail at feasibility than will the ICS. The AGS technology information will feed into the ICS. There will be joint meetings among the study teams.
- The conclusions of the AGS study should be unassailable. Through the study there should be a thorough examination of possibilities and the results well documented and defensible. Ideally, there would be two to three technologies that meet the criteria and through a competitive process the best will rise to the top.
- It was asked if there is the political will towards implementation of AGS on I-70. Improvements to the I-70 corridor are a priority for the Department. The big challenge is how to pay for it. That is why funding/financing is a key element of the study.
- The possibility of creating a technical team for the study will be considered. It was suggested that the I-70 Coalition's technical team could be pulled in since they were instrumental in creating the criteria during the PFEIS and ROD.
- One of the first activities is to develop the context statement, goals and core values. It can include the corridor characteristics and build on the goals of the study and include core values of the corridor. It will be good to work through this with the whole team at the May meeting. CDOT will work on a first draft for review.
- There is a mandatory meeting on 3/30 for Request for Statements of Interest (RFSOI) for the Co-development contract. This gives others within the industry the opportunity to submit.

6. Next Steps/Schedule:

- Next meeting will be scheduled for April 11, 2012. The group felt that the 2nd Wednesday's of the month look good for scheduling future meetings. Silverthorne is a good central location.

7. Action Items:

- CDOT will provide a copy of today's presentation
- An AGS team structure and qualifications will be prepared and sent out prior to the May meeting with the consultant team
- CDOT will add a standing PLT agenda item on the integration of the various on-going studies
- CDOT will work on crafting a PLT context statement, goals, and core values for PLT review.

- CDOT will prepare a one to two page summary to go to industry on the transit and AGS components for the Co-development proposals.

8. Adjournment

David adjourned the meeting at 11:45 am.

Minutes submitted by: David Krutsinger & Tracey MacDonald

Minutes approved by: David Krutsinger